

An organizational meeting, followed by the regular monthly meeting, of the Town Board of the Town of Livingston, County of Columbia, and the State of New York was held at the town hall, 119 County Route 19, Livingston, NY on the 10th day of January, 2019.

Present:

Supervisor James Guzzi
Deputy Supervisor Will Yandik
Councilperson William Bender
Councilperson Phil Massaro
Councilperson Thomas Shumsky

Resolution # 32

Motion to approve Resolutions 1-19 thru 32-19

A motion was made by Councilperson Massaro, seconded by Councilperson Bender to approve resolutions 1-32 of 2019

Votes: 5 Ayes, 0 No

Committees as presented were also formed.

Resolution# 33

Motion to close the organizational meeting

A motion was made by Councilperson Bender, seconded by Councilperson Massaro, to close the organizational meeting. The meeting was closed at 6:56 pm

Votes: 5 Ayes, 0 No

Supervisor Guzzi opened the regular meeting of the Town Board with the pledge to the flag, at 7:00 p.m.

Resolution # 34

Motion to approve the monthly and year end minutes

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Shumsky, to approve the minutes of the December monthly town board meeting and the year end meeting.

Votes: 5 Ayes, 0 No

Communications: The town clerk read a letter from NYS Association of Towns in regards to their annual meeting in February.

Supervisor's Report

The following reports were read by Supervisor Guzzi:

Town Supervisor

Town Clerk- Total local shares remitted to town of \$1625.10 for December

Highway- have been dealing with the snow and cutting brush and dead trees, washed and maintained the trucks

Building Dept- 4 permits, 0 C/O, 3 Abstract C/O's, 4 Mobile Home. 1 Fire Violation. Total for the month: \$1976.40 Year to Date: \$ 1976.40

Dog Control- 3 calls in December

Assessor- no report

Resolution # 35

Motion to approve the monthly reports as read

A motion was made by Councilperson Bender, seconded by Councilperson Shumsky to approve the monthly reports as read.

Votes 5 Ayes, 0 no

New Business

Supervisor Guzzi reported that the generator for the Town Hall should be here on January 11th.

He also announced that Shane Dunn, who had done his Eagle Scout project for the town in installing a new sign out front, will be having an Eagle Scout ceremony at Saturday 1/12 at the Elizaville Methodist Church. The Honorable Judge Angela Guzzi will be attending representing the town.

He gave an update on the Senior Nutrition site, announcing that it had moved to the Elizaville Fire house on December 28th. It seems to be going well and generating more attendance.

The Friends of Twin Lakes may look into grant money to get benches and picnic tables for the park area. Parking ordinances will be on the upcoming agenda to be worked on, and Scott Wells from the DEC Region 4 Fishery will be doing a study of the lake and the type of fish in it.

Resolution # 36

Motion to adopt a Financial Policy-Fund Balance Policy for the Town of Livingston

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Bender to adopt a Financial Policy-Fund Balance Policy for the town

Votes 5 Ayes, 0 No

Resolution # 37

Motion to establish/assign \$70,000 for Capital Reserve Fund within the general money market account

A motion was made by Councilperson Massaro, seconded by Deputy Supervisor Yandik, to establish/assign \$70,000 for a Capital Reserve Fund within the general money market account.

Votes 5 Ayes, 0 No

Resolution # 38

Motion to transfer \$100,000 from the General Fund to the Highway Fund per the 2019 budget- Highway 5031 Interfund Revenues \$100,000-General Fund 9901.9 Interfund Transfers(100,000)

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Shumsky, to transfer \$100,000 from the general fund to the highway fund per the 2019 budget.

Votes 5 Ayes, 0 No

Committee Reports

Buildings- no report

Citizens Advisory- no report

Senior Council- representative Pauline Czjaka stressed the importance of having health care proxies

Planning and zoning- Councilperson Shumsky gave a brief report on the fire inspection at the Liberti School and the violations that were found there. The building inspector was informed and the violations have all been corrected.

Ethics- no report

Highway- as per the supervisor's report

Communications- no report

Office Support- no report

Historian- the history barn was given a 1939 map from Hawthorne Valley with mines on it. They also received a visit from a representative of the Smithsonian who was gathering information.

County Environmental Management- no report

Emergency Management- no report

Special Projects- no report

Twin Lakes: no report

Audit Committee:

Resolution # 39

Motion to pay bills

A motion was made by Councilperson Shumsky, seconded by Councilperson Massaro, to pay the bills as presented.

1-6 Highway

1-19 General

Vote 5 Ayes, 0 No

Public Comment

Fire Chief Jahns gave an update on fire calls within the town

Resolution # 40

Motion to adjourn the meeting

A motion was made by Councilperson Massaro, seconded by Councilperson Shumsky to adjourn the meeting.

The meeting was adjourned at 7:53 pm

Respectfully Submitted,

Tammy Molinski

Town Clerk

January 10, 2019

RESOLUTION #1-19

MOTION TO DESIGNATE OFFICIAL NEWSPAPER

Pursuant to Section 64 of the Town Law, the Hudson Register Star and the Daily Freeman are hereby designated as the official newspapers for the Town of Livingston.

RESOLUTION #2-19

MOTION TO DESIGNATE DEPOSITORIES

Pursuant to Section 64 of the Town Law, The Bank of Greene County is hereby designated as the approved depository in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

RESOLUTION #3-19

**MOTION TO APPOINT ATTORNEY FOR THE TOWN AND
ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING**

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2019. Theodore Hilscher shall be appointed interim attorney for the town for planning and zoning as needed.

RESOLUTION #4-19

MOTION TO APPOINT ENGINEER FOR THE TOWN

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2019.

RESOLUTION #5-19

MOTION TO APPOINT DOG SHELTER

That the Town will contract with Pine Plains Veterinarian as the primary shelter and Col.-Greene Humane Society as a secondary shelter for seized dogs in 2019.

RESOLUTION #6-19

MOTION TO APPOINT DOG CONTROL OFFICER

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2019.

RESOLUTION #7-19

MOTION TO AUTHORIZE PURCHASE UNDER \$500

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

RESOLUTION #8-19
MOTION TO SET RATE OF TRAVEL

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is fifty-eight cents per mile (\$0.58).

RESOLUTION #9-19
MOTION TO HIRE COURT STENOGRAPHER

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

RESOLUTION #10-19
MOTION TO AUTHORIZE USE OF STENOGRAPHER

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

RESOLUTION #11-19
MOTION TO SET REGULAR TOWN BOARD MEETINGS

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

RESOLUTION #12-19
MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2019.

RESOLUTION #13-19
MOTION TO APPOINT BUDGET OFFICER

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2019.

RESOLUTION #14-19
MOTION TO APPOINT DEPUTY SUPERVISOR

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2019.

RESOLUTION #15-19
MOTION TO APPOINT REGISTRAR

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2019.

RESOLUTION #16-19
MOTION TO APPOINT DEPUTY TOWN CLERK

That Lydia LeMay be appointed Deputy Town Clerk as needed at the hourly rate of \$18.03.

RESOLUTION #17-19
MOTION TO APPOINT HANDYMAN

That Jim Molinski be appointed handyman until Dec. 31, 2019.

RESOLUTION #18-19
MOTION TO APPOINT GROUNDSKEEPER

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2019.

RESOLUTION #19-19
MOTION TO FIX SALARIES

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2019 in the amount stated:

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Supervisor	\$9,120	Yearly
Deputy Supervisor	\$1,673	Yearly
Town Justice Weaver	\$16,093	Yearly
Town Justice Guzzi	\$11,170	Yearly
Town Clerk/Collector	\$30,812	Yearly
Sole Assessor	\$26,255	Yearly
Councilman (4)	\$3,155	Yearly
Budget Officer	\$1,081	Yearly
Dog Control Officer	\$6,091	Yearly

Part Time Dog Control Officer	\$1,146	Yearly
Hall Custodian	\$4,387	Yearly
Reg. of Vital Statistics	\$3,855	Yearly
Historian	\$1,908	Yearly
Deputy Historian	\$ 814	Yearly
Zoning Enforcement Officer/Bldg. Insp.	\$17,000	Yearly
Assessment Review Board	\$100 (per meet)	Yearly
Planning & Zoning Board Members	\$55 (per meet)	Yearly

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Planning & Zoning Board Chairman	\$100	per attendance
Hourly Worker-Town Hall	\$18.03	per hr.
Court Clerk	\$18.34	per hr.
Deputy Court Clerk	\$18.03	per hr.
Bookkeeper	\$20.47	per hr.
Recorder of Fixed Assets	\$250	Yearly
Handyman	\$31.21	per hr.
Groundskeeper	\$18.03	per hr.

HIGHWAY DEPARTMENT

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Highway Superintendent	\$54,977	Yearly
Deputy Highway Superintendent	\$728	Yearly
Machine Operator	\$20.60	per hr.
Sr. Machine Operator 1	\$20.30	per hr.
Sr. Machine Operator 2	\$19.85	per hr.
New Worker	\$17.68	per hr.
Part Time New Worker	\$14.66	per hr.
Mechanic	\$.60/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

VACATION FOR HIGHWAY EMPLOYEES

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

HOLIDAYS FOR 2019- Same as County – See pay schedule

RESOLUTION #20-19 MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.

RESOLUTION #21-19
MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD

That Phil Schmidt be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2019.

RESOLUTION #22-19
MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS

That Thomas Alvarez be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2019.

RESOLUTION #23-19
MOTION TO TO APPOINT BOOKKEEPER

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2019.

RESOLUTION #24-19
MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR

That Sam Harkins be appointed Building Inspector and Zoning Administrator for the year ending December 31, 2019.

RESOLUTION #25-19
MOTION TO APPOINT CODE ENFORCEMENT OFFICER

That Sam Harkins be appointed Code Enforcement Officer for the year ending December 31, 2019.

RESOLUTION #26-19
MOTION TO APPOINT MARRIAGE OFFICER

That Michael Kaufman be re-appointed Marriage Officer for 2019.

RESOLUTION #27-19
MOTION TO APPOINT FIXED ASSETS OFFICER

That Donna Campion be appointed Fixed Assets Officer for 2019.

RESOLUTION #28-19
MOTION TO APPOINT SENIOR NUTRITION SITE
COORDINATOR

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2019.

RESOLUTION #29-19
MOTION TO APPOINT TOWN HISTORIAN

That Joseph Gatti be re-appointed Town Historian for 2019.

RESOLUTION #30-19
MOTION TO APPOINT DEPUTY TOWN HISTORIAN

That Vincent Dicks be appointed Deputy Town Historian for 2019.

RESOLUTION #31-19
MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT

That Earl Lyons be appointed Deputy Highway Superintendent for 2019.

RESOLUTION #32-19
MOTION TO ACCEPT RESOLUTIONS #1-19 to 32-19

A motion was made and seconded to accept and authorize Resolutions #1-32 as presented

Vote – Aye _____ Nays _____

THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES

AUDITS

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

BUILDINGS

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to the physical structure of the exterior, roof, windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

COMMUNICATIONS

YANDIK, MOLINSKI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

ETHICS

BENDER, MASSARO

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

HIGHWAY

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

OFFICE SUPPORT

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

PLANNING AND ZONING

BENDER, MASSARO, SHUMSKY

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

SPECIAL PROJECTS

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

HIGH-VOLTAGE TRANSMISSION
GUZZI, YANDIK

Brief the board on developments regarding utility proposals to construct 345-kv transmission lines on two routes through the Town as part of the NY. Energy Highway Plan, work with local advocacy groups and the Public Service Commission to represent the Town's interests.

TWIN LAKES
BENDER, MASSARO, YANDIK

Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.

The Supervisor Appointed the Following Citizens to Committees:

CITIZEN SPECIAL PROJECTS COMMITTEE

Joe Leto

The Supervisor will assemble special projects committees to address issues as necessary

COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

Stan Yarien

COUNTY SENIOR CITIZEN ADVISORY COUNCIL

Arlene Sweeney, Pauline Czajka
Juan Torres – Alternate.

COUNTY TRAFFIC SAFETY BOARD

Joe Leto

COUNTY YOUTH BOARD

Zach Feuer

NUTRITION/SENIOR PROJECTS

Pauline Czajka, Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.

PARKS AND RECREATION

Judy Bender, William Bender, Donna Campion

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

THE SUPERVISOR APPOINTED THE FOLLOWING:

Eileen Yandik	Planning Board Secretary
Eileen Yandik	Zoning Board Secretary
Donna Campion	Bookkeeper
Judy Bender	Assessor Secretary
Stacy Colloton	Bldg. Inspector/CEO Secretary
Eileen Yandik	Court Clerk
Isadora Schultz	Deputy Court Clerks
Bob Brenzel, Peggy Feiser, Geraldine Macaluso	Dep. Court Cler to fill in as needed

MEMBERS AND TERMS OF VARIOUS BOARDS

Planning Board (7 Year term expires 12/31 of last year)

Philip Schmidt (Chair)	2013-2019
Robert Bellinger	2014-2020
James McFarland	2019-2025
John Ross	2018-2024
Bernard Stickle	2017-2023
Albert Keil	2016-2022
Stephen Thibeault	2013-2019
Alternate – Martin Nayowith	(2015)-2021

Zoning Board of Appeals (5 Year term expires 12/31 of last year)

Thomas Alvarez (Chair)	2018-2022
Sarah Price	2016-2020
Charles Dickens	2015-2019
Stan Yarien	2019-2023
Charles Schneider	2018-2022
Alternate – Zach Feuer	2018-2022

Assessor – Kenneth Leggett 2014-2019
(6 Year term expires 9/30 of last year)

Assessment Board of Review (5 Year term expires 9/30 of last year)

Michael Boote	2015-2019
Fred Conte	2019-2023
Charles Schneider	2018-2022