

An organizational meeting, followed by the regular monthly meeting, of the Town Board of the Town of Livingston, County of Columbia, and the State of New York was held at the town hall, 119 County Route 19, Livingston, NY on the 9th day of January, 2020.

Present:

Supervisor James Guzzi
Deputy Supervisor Will Yandik
Councilperson William Bender
Councilperson Phil Massaro
Councilperson Thomas Shumsky

Resolution # 32

Motion to approve Resolutions 1-20 thru 32-20

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Bender to approve resolutions 1-32 of 2020, herein attached to the minutes

Votes: 5 Ayes, 0 No

Committees as presented were also formed.

Supervisor Guzzi opened the regular meeting of the Town Board with the pledge to the flag, at 7:10 p.m.

Resolution # 33

Motion to approve the monthly and year end minutes

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Bender, to approve the minutes of the December monthly town board meeting and the year end meeting.

Votes: 5 Ayes, 0 No

Communications: The town clerk read a letter from NYS Association of Towns in regards to their annual meeting in February.

Supervisor's Report

The following reports were read by Supervisor Guzzi:

Town Supervisor

Town Clerk- Total local shares remitted to town of \$1806.85 for December

Highway- have been dealing with the snow and ice removal, replaced the front wheel bearing on the 2010 Ford, rear brakes on #9 Caliper pads and rotors

Building Dept- 2 permits, 0 C/O, 8 Abstract C/O's, 0 Mobile Home. 0 Fire Violations, 3 Fire Inspections

Dog Control- no report

Assessor- 21 hours, 8 parcel transfers, 3 building permits processed, 13 calls

Resolution # 34

Motion to approve the monthly reports as read

A motion was made by Councilperson Shumsky, seconded by Councilperson Bender to approve the monthly reports as read.

Votes 5 Ayes, 0 no

Old Business

An update on the playground was given, it is mostly finished with some minor work to be done and the final inspection needs to be made.

New Business

A discussion ensued on the street lights in the town and the fact that there seems to be a lot of them that are out and they don't get fixed in a timely manner. Board member Shumsky was going to look into it.

Supervisor Guzzi spoke about Jim McFarland's tenure with the town on the Planning Board, and the board presented him with a plaque of appreciation for his work.

Chief Paul Jahns, addressed the board about his frustration in not getting needed information from the Planning Board on projects that affect the fire department. There will be a joint meeting of the Town Board, Planning Board and Zoning Board of Appeals on Wednesday, January 22nd at 6:30 pm to go over policy and procedures that need to be followed for the meetings and for projects that come before the boards.

Committee Reports

Buildings- no report

Senior Citizens Advisory Council- Arlene Sweeny is not able to be on the committee anymore as she has moved away

Planning and zoning- no report

Ethics- no report

Highway- as per the supervisor's report

Communications- no report

Office Support- no report

Historian- no report

County Environmental Management- no report

Emergency Management- no report

Special Projects- no report

Twin Lakes: no report

Audit Committee:

Resolution # 35

Motion to pay bills

A motion was made by Councilperson Massaro, seconded by Councilperson Shumsky, to pay the bills as presented.

1-5 Highway

1-18 General

Vote 5 Ayes, 0 No

Public Comment

Councilperson Shumsky recommended that the town replace the signs coming into the town as the ones that are there now need work.

Resolution # 36

Motion to adjourn the meeting

A motion was made by Councilperson Bender, seconded by Councilperson Massaro to adjourn the meeting.

The meeting was adjourned at 7:45 pm

Respectfully Submitted,

Tammy Molinski

Town Clerk

January 9, 2020

RESOLUTION #1-20
MOTION TO DESIGNATE OFFICIAL NEWSPAPER

Pursuant to Section 64 of the Town Law, the Hudson Register Star and the Daily Freeman are hereby designated as the official newspapers for the Town of Livingston.

RESOLUTION #2-20
MOTION TO DESIGNATE DEPOSITORIES

Pursuant to Section 64 of the Town Law, The Bank of Greene County is hereby designated as the approved depository in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

RESOLUTION #3-20
MOTION TO APPOINT ATTORNEY FOR THE TOWN AND ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2020. Theodore Hilscher shall be appointed interim attorney for the town for planning and zoning as needed.

RESOLUTION #4-20
MOTION TO APPOINT ENGINEER FOR THE TOWN

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2020.

RESOLUTION #5-20
MOTION TO APPOINT DOG SHELTER

That the Town will contract with Pine Plains Veterinarian as the primary shelter and Col.-Greene Humane Society as a secondary shelter for seized dogs in 2020.

RESOLUTION #6-20
MOTION TO APPOINT DOG CONTROL OFFICER

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2020.

RESOLUTION #7-20
MOTION TO AUTHORIZE PURCHASE UNDER \$500

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

RESOLUTION #8-20
MOTION TO SET RATE OF TRAVEL

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is fifty-eight cents per mile (\$0.58).

RESOLUTION #9-20
MOTION TO HIRE COURT STENOGRAPHER

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

RESOLUTION #10-20
MOTION TO AUTHORIZE USE OF STENOGRAPHER

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

RESOLUTION #11-20
MOTION TO SET REGULAR TOWN BOARD MEETINGS

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

RESOLUTION #12-20
MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2020.

RESOLUTION #13-20
MOTION TO APPOINT BUDGET OFFICER

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2020.

RESOLUTION #14-20
MOTION TO APPOINT DEPUTY SUPERVISOR

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2020.

RESOLUTION #15-20
MOTION TO APPOINT REGISTRAR

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2020.

RESOLUTION #16-20
MOTION TO APPOINT DEPUTY TOWN CLERK

That Lydia LeMay be appointed Deputy Town Clerk as needed at the hourly rate of \$18.39.

RESOLUTION #17-20
MOTION TO APPOINT HANDYMAN

That Jim Molinski be appointed handyman until Dec. 31, 2020.

RESOLUTION #18-20
MOTION TO APPOINT GROUNDSKEEPER

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2020.

RESOLUTION #19-20
MOTION TO FIX SALARIES

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2020 in the amount stated:

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Supervisor	\$9,302	Yearly
Deputy Supervisor	\$1,706	Yearly
Town Justice Weaver	\$16,415	Yearly
Town Justice Guzzi	\$11,393	Yearly
Town Clerk/Collector	\$31,428	Yearly
Sole Assessor	\$24,500	Yearly
Councilman (4)	\$3,218	Yearly
Budget Officer	\$1,103	Yearly
Dog Control Officer	\$6,213	Yearly

Part Time Dog Control Officer	\$1,169	Yearly
Hall Custodian	\$4,475	Yearly
Reg. of Vital Statistics	\$3,932	Yearly
Historian	\$1,946	Yearly
Deputy Historian	\$ 830	Yearly
Zoning Enforcement Officer/Bldg. Insp.	\$24,500	Yearly
Assessment Review Board	\$100 (per meet)	Yearly
Planning & Zoning Board Members	\$55 (per meet)	Yearly

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Planning & Zoning Board Chairman	\$100	per attendance
Hourly Worker-Town Hall	\$18.39	per hr.
Court Clerk	\$18.71	per hr.
Deputy Court Clerk	\$18.39	per hr.
Bookkeeper	\$20.88	per hr.
Recorder of Fixed Assets	\$300	Yearly
CEO	\$13.53	per hr.
Handyman	\$31.83	per hr.
Groundskeeper	\$18.39	per hr.

HIGHWAY DEPARTMENT

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Highway Superintendent	\$56,077	Yearly
Deputy Highway Superintendent	\$743	Yearly
Machine Operator	\$21.01	per hr.
Sr. Machine Operator 1	\$20.71	per hr.
Sr. Machine Operator 2	\$20.25	per hr.
New Worker	\$18.03	per hr.
Part Time New Worker	\$14.95	per hr.
Mechanic	\$.60/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

VACATION FOR HIGHWAY EMPLOYEES

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

HOLIDAYS FOR 2020- Same as County – See pay schedule

RESOLUTION #20-20 **MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN** **CHECKS**

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.

RESOLUTION #21-20
MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD

That Phil Schmidt be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2020.

RESOLUTION #22-20
MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS

That Thomas Alvarez be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2020.

RESOLUTION #23-20
MOTION TO TO APPOINT BOOKKEEPER

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2020.

RESOLUTION #24-20
MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR

That Sam Harkins be appointed Building Inspector and Zoning Administrator for the year ending December 31, 2020.

RESOLUTION #25-20
MOTION TO APPOINT CODE ENFORCEMENT OFFICER

That Sam Harkins be appointed Code Enforcement Officer for the year ending December 31, 2020.

RESOLUTION #26-20
MOTION TO APPOINT MARRIAGE OFFICER

That Michael Kaufman be re-appointed Marriage Officer for 2020.

RESOLUTION #27-20
MOTION TO APPOINT FIXED ASSETS OFFICER

That Donna Lynk Campion be appointed Fixed Assets Officer for 2020.

RESOLUTION #28-20
MOTION TO APPOINT SENIOR NUTRITION SITE
COORDINATOR

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2020.

RESOLUTION #29-20
MOTION TO APPOINT TOWN HISTORIAN

That Joseph Gatti be re-appointed Town Historian for 2020.

RESOLUTION #30-20
MOTION TO APPOINT DEPUTY TOWN HISTORIAN

That Vincent Dicks be appointed Deputy Town Historian for 2020.

RESOLUTION #31-20
MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT

That Earl Lyons be appointed Deputy Highway Superintendent for 2020.

RESOLUTION #32-20
MOTION TO ACCEPT RESOLUTIONS #1-20 to 32-20

A motion was made and seconded to accept and authorize Resolutions #1-32 as presented

Vote – Aye _____ Nays _____

THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES

AUDITS

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

BUILDINGS

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to the physical structure of the exterior, roof, windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

COMMUNICATIONS

YANDIK, MOLINSKI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

ETHICS

BENDER, MASSARO

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

HIGHWAY

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

OFFICE SUPPORT

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

PLANNING AND ZONING

BENDER, MASSARO, SHUMSKY

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

SPECIAL PROJECTS

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

HIGH-VOLTAGE TRANSMISSION

GUZZI, YANDIK

Brief the board on developments regarding utility proposals to construct 345-kv transmission lines on two routes through the Town as part of the NY. Energy Highway Plan, work with local advocacy groups and the Public Service Commission to represent the Town's interests.

TWIN LAKES

BENDER, SHUMSKY, YANDIK

Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.

The Supervisor Appointed the Following Citizens to Committees:

CITIZEN SPECIAL PROJECTS COMMITTEE

Joe Leto, Mike Sassi

The Supervisor will assemble special projects committees to address issues as necessary

COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

Stan Yarien – term ending December 2021

COUNTY SENIOR CITIZEN ADVISORY COUNCIL

Arlene Sweeney, Pauline Czajka
Juan Torres – Alternate.

COUNTY TRAFFIC SAFETY BOARD

Joe Leto

COUNTY YOUTH BOARD

Zach Feuer

NUTRITION/SENIOR PROJECTS

Pauline Czajka, Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.

PARKS AND RECREATION

Judy Bender, William Bender, Donna Lynk Campion

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

THE SUPERVISOR APPOINTED THE FOLLOWING:

Eileen Yandik	Planning Board Secretary
Eileen Yandik	Zoning Board Secretary
Donna Lynk Campion	Bookkeeper
Stacy Colloton	Bldg. Inspector/CEO Secretary
Eileen Yandik	Court Clerk
Isadora Schultz	Deputy Court Clerk
Bob Brenzel, Geraldine Macaluso	Dep. Court Clerk to fill in as needed

MEMBERS AND TERMS OF VARIOUS BOARDS

Planning Board (7 Year term expires 12/31 of last year)

Philip Schmidt (Chair)	2020-2026
Robert Bellinger	2014-2020
Martin Nayowith	2015-2021
John Ross	2018-2024
Bernard Stickle	2017-2023
Albert Keil	2016-2022
Stephen Thibeault	2020-2026
Alternate – Brian Molinski	2019-2025

Zoning Board of Appeals (5 Year term expires 12/31 of last year)

Thomas Alvarez (Chair)	2017-2021
Sarah Price	2016-2020
Charles Dickens	2020-2024
Stan Yarien	2019-2023
Charles Schneider	2018-2022
Alternate – Zach Feuer	2018-2022

Assessor – Justin Maxwell 2019-2025
(6 Year term expires 9/30 of last year)

Assessment Board of Review (5 Year term expires 9/30 of last year)

Michael Boote	2019-2024
Fred Conte	2018-2023
Charles Schneider	2017-2022