

An organizational meeting, followed by the regular monthly meeting, of the Town Board of the Town of Livingston, County of Columbia, and the State of New York was held at the town hall, 119 County Route 19, Livingston, NY on the 12th day of January, 2023.

Supervisor Guzzi opened the meetings of the Town Board with the pledge to the flag, at 7:00 p.m.

Present: Supervisor James Guzzi
Deputy Supervisor Will Yandik
Councilperson William Bender
Councilperson Phil Massaro
Councilperson Fred Conte

Supervisor Guzzi read through the Organizational Resolutions for the year 2023.

Resolution # 32

Motion to approve Resolutions 1-23 thru 32-23

A motion was made by Councilperson Massaro, seconded by Councilperson Conte to approve resolutions 1-32 of 2023, herein attached to the minutes

Votes: 5 Ayes, 0 No

Committees as presented were also formed.

Resolution # 33

Motion to approve the monthly and year end minutes

A motion was made by Councilperson Massaro, seconded by Councilperson Bender to approve the minutes of the December monthly town board meeting and the year end meeting.

Votes: 5 Ayes, 0 No

Communications: none

Supervisor's Report

The following reports were read by Supervisor Guzzi:

Town Supervisor

Town Clerk- Total local shares remitted to town of \$1926.64 for December

Highway- Cut dead trees and brush, maintained equipment, dealt with the winter storms and wind, installed 3 low salt area signs and are waiting on 2 more signs

Building Dept- 4 permits, 0 C/O, 3 Abstract C/O's, 0 Mobile Home. 2 Fire Violations, 0 Fire Inspections \$ 1,543.50 month-Total for 2022 was \$ 56,371.15

Dog Control- no report

Assessor-22 hours, 13 in office meetings, 5 file maintenance hours, 11 parcel transfers, 7 building permits processed, 26 phone calls/ emails, 22 exemptions, 0 file/map maintenance, 0 Splits/mergers, 7 valuations, 4 address changes, 12 escrows

Resolution # 34

Motion to approve the monthly reports as read

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Bender to approve the monthly reports as read.

Votes 5 Ayes, 0 no

New Business

The Town board discussed getting a shed for the Rec Park to hold items as needed. A proposition is being put together for it.

The Twin Lakes Park area has nothing new to report at this time.

The Town Board is looking for alternate members for both the ZBA and the Planning Board and the position will be advertised with resumes due to the Town Clerk by February 1st.

Resolution # 35

Motion to appoint James Campion to the position of director of Emergency Management for the town

A motion was made by Councilperson Massaro, seconded by Councilperson Bender to James Campion to the position of director of Emergency Management for the town.

Votes 5 Ayes, 0 no

Supervisor Guzzi reminded town employees to do the sexual harassment training required for the upcoming year.

Committee Reports

Buildings- no report

Senior Citizens Advisory Council- no report

Planning and zoning- no report

Ethics- no report

Highway- as per the supervisor's report

Communications- no report

Office Support- no report

Historian- no report

County Environmental Management- no report

Emergency Management- no report

Special Projects- no report

Twin Lakes: no report

Audit Committee:

Resolution # 36

Motion to pay bills

A motion was made by Councilperson Massaro, seconded by Councilperson Conte, to pay the bills as presented.

1-4 Highway # 1-13 General

Vote 5 Ayes, 0 No

Public Comment

Michael Sofokles said that the Germantown historians will be meeting with our town historian on January 14th.

Joe Jahns said that January 26th the Traffic Safety Board will be meeting with NYS representatives in regards to the Bells Pond Intersection

Resolution # 37

Motion to adjourn the meeting

A motion was made by Councilperson Bender, seconded by Councilperson Conte to adjourn the meeting.

Vote 5 Ayes, 0 No

The meeting was adjourned at 7:24 pm

Respectfully Submitted,

Tammy Molinski, Town Clerk

January 12, 2023

RESOLUTION #1-23

MOTION TO DESIGNATE OFFICIAL NEWSPAPER

Pursuant to Section 64 of the Town Law, the Hudson Register Star and the Daily Freeman are hereby designated as the official newspapers for the Town of Livingston.

RESOLUTION #2-23

MOTION TO DESIGNATE DEPOSITORIES

Pursuant to Section 64 of the Town Law, The Bank of Greene County is hereby designated as the approved depository in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

RESOLUTION #3-23

**MOTION TO APPOINT ATTORNEY FOR THE TOWN AND
ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING**

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2023. Andrew B. Howard shall be appointed interim attorney for the town for planning and zoning as needed.

RESOLUTION #4-23

MOTION TO APPOINT ENGINEER FOR THE TOWN

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2023.

RESOLUTION #5-23

MOTION TO APPOINT DOG SHELTER

That the Town will contract with Pine Plains Veterinarian as the primary shelter and Col.-Greene Humane Society as a secondary shelter for seized dogs in 2023.

RESOLUTION #6-23

MOTION TO APPOINT DOG CONTROL OFFICER

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2023.

RESOLUTION #7-23

MOTION TO AUTHORIZE PURCHASE UNDER \$500

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

RESOLUTION #8-23
MOTION TO SET RATE OF TRAVEL

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is sixty-five and one half cents per mile (\$0.655).

RESOLUTION #9-23
MOTION TO HIRE COURT STENOGRAPHER

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

RESOLUTION #10-23
MOTION TO AUTHORIZE USE OF STENOGRAPHER

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

RESOLUTION #11-23
MOTION TO SET REGULAR TOWN BOARD MEETINGS

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

RESOLUTION #12-23
MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2023.

RESOLUTION #13-23
MOTION TO APPOINT BUDGET OFFICER

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2023.

RESOLUTION #14-23
MOTION TO APPOINT DEPUTY SUPERVISOR

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2023.

RESOLUTION #15-23
MOTION TO APPOINT REGISTRAR

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2023.

RESOLUTION #16-23
MOTION TO APPOINT DEPUTY TOWN CLERK

That Lydia LeMay be appointed Deputy Town Clerk as needed at the hourly rate of \$20.29.

RESOLUTION #17-23
MOTION TO APPOINT HANDYMAN

That Jim Molinski be appointed handyman until Dec. 31, 2023.

RESOLUTION #18-23
MOTION TO APPOINT GROUNDSKEEPER

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2023.

RESOLUTION #19-23
MOTION TO FIX SALARIES

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2023 in the amount stated:

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Supervisor	\$10,262	Yearly
Deputy Supervisor	\$1,882	Yearly
Town Justice Weaver	\$18,107	Yearly
Town Justice Guzzi	\$12,569	Yearly
Town Clerk/Collector	\$34,670	Yearly
Sole Assessor	\$25,725	Yearly
Councilman (4)	\$3,549	Yearly
Budget Officer	\$1,217	Yearly
Dog Control Officer	\$6,853	Yearly
Part Time Dog Control Officer	\$1,289	Yearly

Hall Custodian	\$4,937	Yearly
Reg. of Vital Statistics	\$4,338	Yearly
Historian	\$2,146	Yearly
Deputy Historian	\$ 458	Yearly
Zoning Enforcement Officer/Bldg. Insp.	\$42	Hourly
Assessment Review Board	\$100 (per meet)	Yearly
Planning & Zoning Board Members	\$75 (per meet)	Yearly
Deputy Building Inspector	\$31.50	per hr.
Planning & Zoning Board Chairman	\$150	per attendance
Hourly Worker-Town Hall	\$20.29	per hr.
Court Clerk	\$20.63	per hr.
Deputy Court Clerk	\$20.29	per hr.
Bookkeeper	\$23.04	per hr.
Recorder of Fixed Assets	\$250	Yearly
CEO	\$14.92	per hr.
Handyman	\$35.11	per hr.
Groundskeeper	\$20.29	per hr.
Twin Lakes Attendent	\$20	per hr.

HIGHWAY DEPARTMENT

<u>TITLES OF POSITIONS</u>	<u>AMOUNTS</u>	<u>PAYABLE</u>
Highway Superintendent	\$61,861	Yearly
Deputy Highway Superintendent	\$820	Yearly
Machine Operator	\$23.17	per hr.
Sr. Machine Operator 1	\$22.84	per hr.
Sr. Machine Operator 2	\$22.34	per hr.
New Worker	\$19.89	per hr.
Part Time New Worker	\$16.50	per hr.
Mechanic	\$.62/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

VACATION FOR HIGHWAY EMPLOYEES

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

HOLIDAYS FOR 2023- Same as County – See pay schedule

RESOLUTION #20-23

MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.

RESOLUTION #21-23
MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD

That Martin Nayowith be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2023.

RESOLUTION #22-23
MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS

That Thomas Alvarez be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2023.

RESOLUTION #23-23
MOTION TO TO APPOINT BOOKKEEPER

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2023. Payroll services will be contracted to Hudson Valley Resources for a term expiring Dec. 31, 2023.

RESOLUTION #24-23
MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR

That Dennis Callahan and Brandon Mullins be appointed Interim Building Inspectors and interim Zoning Administrators for the year ending December 31, 2023.

RESOLUTION #25-23
MOTION TO APPOINT CODE ENFORCEMENT OFFICER

That Dennis Callahan and Brandon Mullins be appointed Interim Code Enforcement Officers for the year ending December 31, 2023.

RESOLUTION #26-23
MOTION TO APPOINT MARRIAGE OFFICER

That Michael Kaufman be re-appointed Marriage Officer for 2023.

RESOLUTION #27-23
MOTION TO APPOINT FIXED ASSETS OFFICER

That Donna Campion be appointed Fixed Assets Officer for 2023.

RESOLUTION #28-23
MOTION TO APPOINT SENIOR NUTRITION SITE
COORDINATOR

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2023.

RESOLUTION #29-23
MOTION TO APPOINT TOWN HISTORIAN

That Joseph Gatti be re-appointed Town Historian for 2023.

RESOLUTION #30-23
MOTION TO APPOINT DEPUTY TOWN HISTORIAN

The Deputy Town Historian will be appointed at a time to be determined.

RESOLUTION #31-23
MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT

That Earl Lyons be appointed Deputy Highway Superintendent for 2023.

RESOLUTION #32-23
MOTION TO ACCEPT RESOLUTIONS #1-23 to 32-23

A motion was made and seconded to accept and authorize Resolutions #1-32 as presented

Vote – Aye _____ Nays _____

THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES

AUDITS

BENDER, GUZZI, MASSARO, CONTE, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

BUILDINGS

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to to the physical structure of the exterior, roof,

windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

COMMUNICATIONS

YANDIK, MOLINSKI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

ETHICS

BENDER, MASSARO

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

HIGHWAY

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

OFFICE SUPPORT

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

PLANNING AND ZONING

BENDER, MASSARO

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

SPECIAL PROJECTS

BENDER, GUZZI, MASSARO, CONTE, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

HIGH-VOLTAGE TRANSMISSION

GUZZI, YANDIK

Brief the board on developments regarding utility proposals to construct 345-kv transmission lines on two routes through the Town as part of the NY. Energy Highway Plan, work with local advocacy groups and the Public Service Commission to represent the Town's interests.

TWIN LAKES

BENDER, CONTE, YANDIK

Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.

The Supervisor Appointed the Following Citizens to Committees:

CITIZEN SPECIAL PROJECTS COMMITTEE

Martin Hoffman

The Supervisor will assemble special projects committees to address issues as necessary

COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

Vacant. Will be appointed at a time to be determined.

COUNTY SENIOR CITIZEN ADVISORY COUNCIL

Pauline Czajka

Juan Torres – Alternate.

COUNTY TRAFFIC SAFETY BOARD

Paul Jahns

COUNTY YOUTH BOARD

Zach Feuer

NUTRITION/SENIOR PROJECTS

Pauline Czajka, Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.

PARKS AND RECREATION

Judy Bender, William Bender, Donna Campion, Fred Conte

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

THE SUPERVISOR APPOINTED THE FOLLOWING:

Eileen Yandik	Planning Board Secretary
Eileen Yandik	Zoning Board Secretary
Donna Campion	Bookkeeper
Stacy Colloton	Bldg. Inspector/CEO Secretary
Michelle Turek	Court Clerk
Geraldine Macaluso	Deputy Court Clerk

MEMBERS AND TERMS OF VARIOUS BOARDS

Planning Board (7 Year term expires 12/31 of last year)

Martin Nayowith (Chair)	2022-2028
Robert Bellinger	2021-2027
John Ross	2018-2024
Bernard Stickle	2017-2023
Albert Keil	2023-2029
Stephen Thibeault	2020-2026
Brian Molinski	2019-2025
Alternate – To be advertised	2023-2029

Zoning Board of Appeals (5 Year term expires 12/31 of last year)

Thomas Alvarez (Chair)	2022-2026
Sarah Price	2021-2025
Charles Dickens	2020-2024
Stan Yarien	2019-2023
Charles Schneider	2023-2027
Alternate – To be advertised	2023-2027

Assessor – Rene DeLeeuw 2019-2025
(6 Year term expires 9/30 of last year)

Assessment Board of Review (5 Year term expires 9/30 of last year)

Michael Boote	2019-2024
Kenneth Leggett	2018-2023
Charles Schneider	2022-2027
Louis DiGiovanni	2022-2027