

A public hearing was held at 6:45 pm on Local Law #1 of 2024, a law to establish and impose a temporary three (3) month moratorium on Temporary Storage Containers within the Town of Livingston; and Local Law #2 of 2024, a law to establish and impose a temporary three (3) month moratorium on Battery Energy Storage Systems within the Town of Livingston. Supervisor Guzzi read through the local laws presented. The hearing for Local law #1 was closed at 6:48 pm and the hearing for local law # 2 was closed at 6:56 pm.

An organizational meeting, followed by the regular monthly meeting, of the Town Board of the Town of Livingston, County of Columbia, and the State of New York was held at the town hall, 119 County Route 19, Livingston, NY on the 11<sup>th</sup> day of January, 2024.

Supervisor Guzzi opened the meetings of the Town Board with the pledge to the flag, at 7:00 p.m.

Present: Supervisor James Guzzi  
Deputy Supervisor Will Yandik  
Councilperson William Bender  
Councilperson Phil Massaro  
Councilperson Fred Conte

Supervisor Guzzi read through the Organizational Resolutions for the year 2024.

Resolution # 34

Motion to approve Resolutions 1-24 thru 33-24

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Conte to approve resolutions 1-33 of 2024, herein attached to the minutes

Votes: 5 Ayes, 0 No

Committees as presented were also formed.

Resolution # 33

Motion to approve the December monthly and the year end minutes

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Conte to approve the minutes of the December monthly town board meeting and the year end meeting.

Votes: 4 Ayes, 0 No, 1 abstention from Yandik as absent from year end meeting

Communications: Town clerk read the Dog Shelter report done at the Columbia-Greene Humane Society and it was issued a satisfactory rating.

Supervisor's Report

The following reports were read by Supervisor Guzzi:

Town Supervisor

Town Clerk- Total local shares remitted to town of \$10,565.15 for December

Highway- Cut brush from the storms damage, fixed wash outs from the heavy rains, had problems with two of the trucks, they had to be serviced.

Building Dept- 11 permits, 0 C/O, 5 Abstract C/O's, 0 Mobile Home. 0 Fire Violations, 0 Fire Inspections \$ 9,176.40 month-Total for 2023 was \$ 52,112.50

Dog Control- 2 calls

Assessor-28.5 hours, 5 in office meetings, 2 file maintenance hours, 20 parcel transfers, 12 building permits processed, 28 phone calls/ emails, 22 exemptions, 17 file/map maintenance, 12 Splits/mergers, 0 valuations, 4 address changes, 0 escrows,2.5 recollection project setup

#### Resolution # 36

#### Motion to approve the monthly reports as read

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Bender to approve the monthly reports as read.

Votes 5 Ayes, 0 no

#### New Business

The Rec Park building project is coming along well and the audience was shown photos of the work so far.

The Town Board discussed appointing a re-zone committee. Some research needs to be done on the current moratoriums, changes may need to be made in regards to the Planning and ZBA. Jeremy Steuhl would chair it and members would consist of town board members Phil Massaro and Bill Bender, ZBA board member Dave Kimball, and Planning board member Bob Bellinger or Rebecca Harcleroad.

#### Resolution # 37

#### Motion to approve Local Law #1 of 2024, a law to establish and impose a temporary three (3) month moratorium on Temporary Storage Containers within the Town of Livingston

A motion was made by Councilperson Massaro, seconded by Councilperson Bender to approve Local Law #1 of 2024, a law to establish and impose a temporary three (3) month moratorium on Temporary Storage Containers within the Town of Livingston

Votes 5 Ayes, 0 no

Resolution # 38

Motion to approve Local Law # 2 of 2024, a law to establish and impose a temporary three (3) month moratorium on Battery Energy Storage Systems within the Town of Livingston

A motion was made by Councilperson Massaro, seconded by Councilperson Conte to approve Local Law # 2 of 2024, a law to establish and impose a temporary three (3) month moratorium on Battery Energy Storage Systems within the Town of Livingston

Votes 5 Ayes, 0 no

Committee Reports

Buildings- no report

Senior Citizens Advisory Council- no report

Planning and zoning- no report

Ethics- no report

Highway- as per the supervisor's report

Communications- no report

Office Support- no report

Historian- Historian Gatti has been working on some genealogy from 1781 and calls and emails

County Environmental Management- Stan Yarian said although they did not meet on December he had some new information on a few items. Legislation is giving towns more authority over solar panels. The DEC announced that they are strengthening the protection of wetlands in NYS. Supervisor Guzzi asked him to work with them on the algae growth problem at North Twin Lake as something he could possibly bring to the county environmental management committee.

Emergency Management- no report

Special Projects- no report

Twin Lakes: no report

Audit Committee:

Resolution # 39

Motion to pay bills

A motion was made by Councilperson Massaro, seconded by Councilperson Bender, to pay the bills as presented.



# 1-2 Highway # 1-22 General

Vote 5 Ayes, 0 No

Public Comment

Resident Dave Kimball brought up the subject of having a daily newspaper if the current local one were no longer around, as the town legal notices have to be advertised in a daily paper. Supervisor Guzzi said that had come to his attention as well.

Resolution # 40

Motion to adjourn the meeting

A motion was made by Councilperson Bender, seconded by Councilperson Conte to adjourn the meeting.

Vote 5 Ayes, 0 No

The meeting was adjourned at 7:22 pm

Respectfully Submitted,

Tammy Molinski,

Town Clerk

DRAFT MINUTES

**January 11, 2024**

**RESOLUTION #1-24**  
**MOTION TO DESIGNATE OFFICIAL NEWSPAPER**

Pursuant to Section 64 of the Town Law, the Hudson Register Star is hereby designated as the official newspaper for the Town of Livingston.

**RESOLUTION #2-24**  
**MOTION TO DESIGNATE DEPOSITORIES**

Pursuant to Section 64 of the Town Law, The Bank of Greene County is hereby designated as the approved depository in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

**RESOLUTION #3-24**  
**MOTION TO APPOINT ATTORNEY FOR THE TOWN AND**  
**ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING**

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2024. Andrew B. Howard shall be appointed interim attorney for the town for planning and zoning as needed.

**RESOLUTION #4-24**  
**MOTION TO APPOINT ENGINEER FOR THE TOWN**

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2024.

**RESOLUTION #5-24**  
**MOTION TO APPOINT DOG SHELTER**

That the Town will contract with Col.-Greene Humane Society as a shelter for seized dogs in 2024.

**RESOLUTION #6-24**  
**MOTION TO APPOINT DOG CONTROL OFFICER**

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2024.

**RESOLUTION #7-24**  
**MOTION TO AUTHORIZE PURCHASE UNDER \$500**

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

**RESOLUTION #8-24**  
**MOTION TO SET RATE OF TRAVEL**

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is sixty-seven cents per mile (\$0.67).

**RESOLUTION #9-24**  
**MOTION TO HIRE COURT STENOGRAPHER**

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

**RESOLUTION #10-24**  
**MOTION TO AUTHORIZE USE OF STENOGRAPHER**

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

**RESOLUTION #11-24**  
**MOTION TO SET REGULAR TOWN BOARD MEETINGS**

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

**RESOLUTION #12-24**  
**MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS**

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2024.

**RESOLUTION #13-24**  
**MOTION TO APPOINT BUDGET OFFICER**

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2024.



**RESOLUTION #14-24**  
**MOTION TO APPOINT DEPUTY SUPERVISOR**

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2024.

**RESOLUTION #15-24**  
**MOTION TO APPOINT REGISTRAR**

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2024.

**RESOLUTION #16-24**  
**MOTION TO APPOINT DEPUTY TOWN CLERK**

That Lydia LeMay be appointed Deputy Town Clerk as needed at the hourly rate of \$21.30.

**RESOLUTION #17-24**  
**MOTION TO APPOINT HANDYMAN**

That Jim Molinski be appointed handyman until Dec. 31, 2024.

**RESOLUTION #18-24**  
**MOTION TO APPOINT GROUNDSKEEPER**

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2024.

**RESOLUTION #19-24**  
**MOTION TO FIX SALARIES**

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2024, in the amount stated:

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Supervisor	\$10,775	Yearly
Deputy Supervisor	\$1,976	Yearly
Town Justice Weaver	\$19,012	Yearly
Town Justice Guzzi	\$13,198	Yearly
Town Clerk/Collector	\$36,404	Yearly
Sole Assessor	\$27,011	Yearly
Councilman (4)	\$3,727	Yearly
Budget Officer	\$1,278	Yearly
Dog Control Officer	\$7,196	Yearly
Part Time Dog Control Officer	\$1,353	Yearly

Hall Custodian	\$5,183	Yearly
Reg. of Vital Statistics	\$4,555	Yearly
Historian	\$2,253	Yearly
Deputy Historian	\$ 481	Yearly
Zoning Enforcement Officer/Bldg. Insp.	\$44.10	Hourly
Assessment Review Board	\$100 (per meet)	Yearly
Planning & Zoning Board Members	\$75 (per meet)	Yearly
Deputy Building Inspector	\$33.08	per hr.
Planning & Zoning Board Chairman	\$150	per attendance
Hourly Worker-Town Hall	\$21.30	per hr.
Court Clerk	\$21.66	per hr.
Deputy Court Clerk	\$21.30	per hr.
Bookkeeper	\$24.19	per hr.
Recorder of Fixed Assets	\$250	Yearly
CEO	\$15.67	per hr.
Handyman	\$36.87	per hr.
Groundskeeper	\$21.30	per hr.
Twin Lakes Attendent	\$20	per hr.

### **HIGHWAY DEPARTMENT**

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Highway Superintendent	\$64,984	Yearly
Deputy Highway Superintendent	\$861	Yearly
Machine Operator	\$24.33	per hr.
Sr. Machine Operator 1	\$23.98	per hr.
Sr. Machine Operator 2	\$23.46	per hr.
New Worker	\$20.88	per hr.
Part Time New Worker	\$17.32	per hr.
Mechanic	\$.62/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)  
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

### **VACATION FOR HIGHWAY EMPLOYEES**

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

**HOLIDAYS FOR 2024-** Same as County – See pay schedule

### **RESOLUTION #20-24**

### **MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS**

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.



**RESOLUTION #21-24**  
**MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD**

That Robert Bellinger be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2024.

**RESOLUTION #22-24**  
**MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS**

That Thomas Alvarez be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2024.

**RESOLUTION #23-24**  
**MOTION TO TO APPOINT BOOKKEEPER**

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2024. Payroll services will be contracted to Hudson Valley Resources for a term expiring Dec. 31, 2024.

**RESOLUTION #24-24**  
**MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR**

That Dennis Callahan and Brandon Mullins be appointed Interim Building Inspectors and interim Zoning Administrators for the year ending December 31, 2024.

**RESOLUTION #25-24**  
**MOTION TO APPOINT CODE ENFORCEMENT OFFICER**

That Dennis Callahan and Brandon Mullins be appointed Interim Code Enforcement Officers for the year ending December 31, 2024.

**RESOLUTION #26-24**  
**MOTION TO APPOINT MARRIAGE OFFICER**

That Michael Kaufman be re-appointed Marriage Officer for 2024.

**RESOLUTION #27-24**  
**MOTION TO APPOINT FIXED ASSETS OFFICER**

That Donna Campion be appointed Fixed Assets Officer for 2024.

**RESOLUTION #28-24**  
**MOTION TO APPOINT SENIOR NUTRITION SITE**  
**COORDINATOR**

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2024.

**RESOLUTION #29-24**  
**MOTION TO APPOINT TOWN HISTORIAN**

That Joseph Gatti be re-appointed Town Historian for 2024.

**RESOLUTION #30-24**  
**MOTION TO APPOINT DEPUTY TOWN HISTORIAN**

The Deputy Town Historian will be appointed at a time to be determined.

**RESOLUTION #31-24**  
**MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT**

That Earl Lyons be appointed Deputy Highway Superintendent for 2024.

**RESOLUTION #32-24**  
**MOTION TO APPOINT DEPUTY PLANNING BOARD CHAIR**

That Rebecca Harclerod be appointed Deputy Chair for the Planning Board for 2024.

**RESOLUTION #33-24**  
**MOTION TO APPOINT DEPUTY CHAIR FOR THE ZONING**  
**BOARD OF APPEALS**

That Charles Schneider be appointed Deputy Chair for the Zoning Board of Appeals for 2024.

**RESOLUTION #34-24**  
**MOTION TO ACCEPT RESOLUTIONS #1-24 to 34-24**

A motion was made and seconded to accept and authorize Resolutions #1-32 as presented

Vote – Aye \_\_\_\_\_ Nays \_\_\_\_\_

## **THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES**

### **AUDITS**

BENDER, GUZZI, MASSARO, CONTE, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

### **BUILDINGS**

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to the physical structure of the exterior, roof, windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

### **COMMUNICATIONS**

YANDIK, MOLINSKI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

### **ETHICS**

BENDER, YANDIK

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

### **HIGHWAY**

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

### **OFFICE SUPPORT**

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

### **PLANNING AND ZONING**



BENDER, MASSARO

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

**SPECIAL PROJECTS**

BENDER, GUZZI, MASSARO, CONTE, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

**TWIN LAKES**

*BENDER, CONTE, YANDIK*

*Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.*

**The Supervisor Appointed the Following Citizens to Committees:**

**CITIZEN SPECIAL PROJECTS COMMITTEE**

Martin Hoffman

The Supervisor will assemble special projects committees to address issues as necessary

**COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL**

Stan Yarian

**COUNTY SENIOR CITIZEN ADVISORY COUNCIL**

Pauline Czajka

Juan Torres – Alternate.

**COUNTY TRAFFIC SAFETY BOARD**

Paul Jahns

**COUNTY YOUTH BOARD**

Vacant

**NUTRITION/SENIOR PROJECTS**

Pauline Czajka, Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.

**PARKS AND RECREATION**

Judy Bender, William Bender, Donna Campion, Fred Conte

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

**THE SUPERVISOR APPOINTED THE FOLLOWING:**

Jeremy Steuhl	Planning Board Secretary
Jeremy Steuhl	Zoning Board Secretary
Donna Campion	Bookkeeper
Stacy Colloton	Bldg. Inspector/CEO Secretary
Michelle Turek	Court Clerk
Geraldine Macaluso	Deputy Court Clerk

**MEMBERS AND TERMS OF VARIOUS BOARDS**

**Planning Board (7 Year term expires 12/31 of last year)**

Robert Bellinger (Chair)	2021-2027
John Ross	2018-2024
Brian Molinski	2019-2025
Stephen Thibeault	2020-2026
Craig Dombrowski	2022-2028
Rebecca Harclerod (Deputy)	2023-2029
Albert Keil	2023-2029
George Weidler (Alternate)	2024-2030

**Zoning Board of Appeals (5 Year term expires 12/31 of last year)**

Thomas Alvarez (Chair)	2022-2026
Charles Dickens	2020-2024
Sarah Price	2021-2025
Charles Schneider	2023-2027
Dave Kimball	2024-2028
Jason Munz (Alternate)	2023-2027

**Assessor – Rene DeLeeuw** 2019-2025  
(6 Year term expires 9/30 of last year)

**Assessment Board of Review (5 Year term expires 9/30 of last year)**

Michael Boote	2019-2024
Kenneth Leggett	2023-2028
Charles Schneider	2022-2027
Louis DiGiovanni	2023-2028