

An organizational meeting, followed by a Public Hearing on Local Law # 1 and then the regular monthly meeting, of the Town Board of the Town of Livingston, County of Columbia, and the State of New York was held at the town hall, 119 County Route 19, Livingston, NY on the 2<sup>nd</sup> day of January, 2025.

Supervisor Guzzi opened the meetings of the Town Board with the pledge to the flag at 7:00 p.m.

Present: Supervisor James Guzzi  
Deputy Supervisor Will Yandik  
Councilperson William Bender  
Councilperson Phil Massaro  
Councilperson Fred Conte

Supervisor Guzzi read through the Organizational Resolutions for the year 2024.

Resolution # 35

Motion to approve Resolutions 1-25 thru 34-25

A motion was made by Councilperson Conte seconded by Councilperson Bender to approve resolutions 1-34 of 2025, herein attached to the minutes

Votes: 5 Ayes, 0 No

Committees as presented were also formed.

Resolution # 36

Motion to adjourn the Organizational meeting

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Conte to adjourn the Organizational meeting. The meeting was adjourned at 7:10 pm.

Vote 5 Ayes, 0 No

A Public Hearing on proposed Local Law # 1 of 2025, a law regulating self-storage facilities and temporary storage containers in the Town of Livingston, was held at 7:15. Supervisor Guzzi read through the local law, and there being no public comment, there was a motion to close the public hearing.

Resolution # 37

Motion to close the Public hearing on Local Law # 1 of 2025

A motion to close the Public Hearing on Local Law # 1 of 2025 was made by Councilperson Massaro, seconded by Deputy Supervisor Yandik. The hearing was closed at 7:24 pm.

Votes 5 Ayes, 0 no

Resolution # 38

Motion to approve the December monthly minutes

A motion was made by Councilperson Conte, seconded by Councilperson Bender to approve the minutes of the December monthly town board meeting.

Votes: 5 Ayes, 0 No,

Communications: Town Clerk Molinski read the Dog Shelter report done at the Columbia-Greene Humane Society. It was issued a satisfactory rating. She also gave the board the information on the Association of Towns Annual Meeting to be held February 16-19<sup>th</sup> in NYC.

Supervisor's Report

The following reports were read by Supervisor Guzzi: (due to the early meeting date, reports not available)

Town Supervisor-No report

Town Clerk- No report

Highway- No report

Building Dept- 6 permits, 0 C/O, 8 Abstract C/O's, 0 Mobile Home. 1 Fire Violations, 0 Fire Inspections \$ 3,139.40 month

Dog Control- No report

Assessor-No report

Resolution # 39

Motion to approve the monthly reports as read

A motion was made by Deputy Supervisor Yandik, seconded by Councilperson Massaro to approve the monthly reports as read.

Votes 5 Ayes, 0 no

New Business

Resolution # 40

Motion to approve Local Law #1 of 2025, a law regulating self-storage facilities and temporary storage containers in the Town of Livingston.

A motion was made by Councilperson Bender, seconded by Councilperson Conte to approve Local Law #1 of 2025, a law regulating self-storage facilities and temporary storage containers in the Town of Livingston.

Votes 5 Ayes, 0 no

Committee Reports

Buildings- no report

Senior Citizens Advisory Council- no report

Planning and zoning- no report

Ethics- no report

Highway- as per the supervisor's report

Communications- no report

Office Support- no report

Historian- no report

County Environmental Management-no report

Emergency Management- no report

Special Projects- no report

Twin Lakes: no report

Audit Committee:

Resolution # 41

Motion to pay bills

A motion was made by Councilperson Massaro, seconded by Councilperson Bender, to pay the bills as presented.

# 0-0 Highway # 1-5 General

Vote 5 Ayes, 0 No

Public Comment

None

Resolution # 42

Motion to adjourn the meeting

A motion was made by Councilperson Bender, seconded by Councilperson Conte to adjourn the meeting.

Vote 5 Ayes, 0 No

The meeting was adjourned at 7:34 pm

Respectfully Submitted,

Tammy Molinski,

Town Clerk

DRAFT MINUTES

January 2, 2025

**RESOLUTION #1-25**

**MOTION TO DESIGNATE OFFICIAL NEWSPAPER**

Pursuant to Section 64 of the Town Law, the Hudson Register Star and the Daily Freeman are hereby designated as the official newspapers for the Town of Livingston.

**RESOLUTION #2-25**

**MOTION TO DESIGNATE DEPOSITORIES**

Pursuant to Section 64 of the Town Law, The Bank of Greene County is hereby designated as the approved depository in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

**RESOLUTION #3-25**

**MOTION TO APPOINT ATTORNEY FOR THE TOWN AND  
ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING**

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2025. Andrew B. Howard shall be appointed interim attorney for the town for planning and zoning as needed.

**RESOLUTION #4-25**

**MOTION TO APPOINT ENGINEER FOR THE TOWN**

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2025.

**RESOLUTION #5-25**

**MOTION TO APPOINT DOG SHELTER**

That the Town will contract with Col.-Greene Humane Society as a primary shelter for seized dogs in 2025.

**RESOLUTION #6-25**

**MOTION TO APPOINT DOG CONTROL OFFICER**

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2025.

**RESOLUTION #7-25**

**MOTION TO AUTHORIZE PURCHASE UNDER \$500**

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

**RESOLUTION #8-25**  
**MOTION TO SET RATE OF TRAVEL**

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is seventy cents per mile (\$0.70).

**RESOLUTION #9-25**  
**MOTION TO HIRE COURT STENOGRAPHER**

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

**RESOLUTION #10-25**  
**MOTION TO AUTHORIZE USE OF STENOGRAPHER**

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

**RESOLUTION #11-25**  
**MOTION TO SET REGULAR TOWN BOARD MEETINGS**

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

**RESOLUTION #12-25**  
**MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS**

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2025.

**RESOLUTION #13-25**  
**MOTION TO APPOINT BUDGET OFFICER**

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2025.

**RESOLUTION #14-25**  
**MOTION TO APPOINT DEPUTY SUPERVISOR**

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2025.

**RESOLUTION #15-25**  
**MOTION TO APPOINT REGISTRAR**

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2025.

**RESOLUTION #16-25**  
**MOTION TO APPOINT DEPUTY TOWN CLERK**

That Lydia LeMay be appointed Deputy Town Clerk.

**RESOLUTION #17-25**  
**MOTION TO APPOINT HANDYMAN**

That Jim Molinski be appointed handyman until Dec. 31, 2025.

**RESOLUTION #18-25**  
**MOTION TO APPOINT GROUNDSKEEPER**

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2025.

**RESOLUTION #19-25**  
**MOTION TO FIX SALARIES**

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2025, in the amount stated:

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Supervisor	\$11,314	Yearly
Deputy Supervisor	\$2,075	Yearly
Town Justice Weaver	\$19,963	Yearly
Town Justice Guzzi	\$13,858	Yearly
Town Clerk/Collector	\$40,407	Yearly
Sole Assessor	\$28,362	Yearly
Councilman (4)	\$3,913	Yearly
Budget Officer	\$1,342	Yearly
Dog Control Officer	\$7,556	Yearly
Part Time Dog Control Officer	\$1,421	Yearly
Hall Custodian	\$28.00	Hourly

Reg. of Vital Statistics	\$4,783	Yearly
Historian	\$2,366	Yearly
Deputy Historian	\$ 505	Yearly
ZEO/Bldg. Insp.	\$46.31	Hourly
Assessment Review Board	\$120 (per meet)	Yearly
Planning & Zoning Board Members	\$75 (per meet)	Yearly
Deputy ZEO/Building Inspector	\$42.00	per hr.
Planning & Zoning Board Chairman	\$150	per attendance
Hourly Worker-Town Hall	\$22.37	per hr.
Court Clerk	\$22.74	per hr.
Deputy Court Clerk	\$22.37	per hr.
Bookkeeper	\$25.40	per hr.
Recorder of Fixed Assets	\$262	Yearly
Handyman	\$38.71	per hr.
Groundskeeper	\$22.37	per hr.
Twin Lakes Attendent	\$21.00	per hr.

### **HIGHWAY DEPARTMENT**

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Highway Superintendent	\$69,954	Yearly
Deputy Highway Superintendent	\$904	Yearly
Machine Operator	\$27.33	per hr.
Sr. Machine Operator 1	\$26.98	per hr.
Sr. Machine Operator 2	\$26.46	per hr.
New Worker	\$23.88	per hr.
Part Time New Worker	\$20.32	per hr.
Mechanic	\$.62/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)  
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

### **VACATION FOR HIGHWAY EMPLOYEES**

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

**HOLIDAYS FOR 2025-** Same as County – See pay schedule

### **RESOLUTION #20-25**

### **MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN CHECKS**

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.



**RESOLUTION #21-25**  
**MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD**

That Robert Bellinger be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2025.

**RESOLUTION #22-25**  
**MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS**

That Thomas Alvarez be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2025.

**RESOLUTION #23-25**  
**MOTION TO TO APPOINT BOOKKEEPER**

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2025. Payroll services will be contracted to Hudson Valley Resources for a term expiring Dec. 31, 2025.

**RESOLUTION #24-25**  
**MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR**

That Dennis Callahan and Brandon Mullins be appointed Interim Building Inspectors and interim Zoning Administrators for the year ending December 31, 2025.

**RESOLUTION #25-25**  
**MOTION TO APPOINT CODE ENFORCEMENT OFFICER**

That Dennis Callahan and Brandon Mullins be appointed Interim Code Enforcement Officers for the year ending December 31, 2025.

**RESOLUTION #26-25**  
**MOTION TO APPOINT MARRIAGE OFFICER**

That Michael Kaufman be re-appointed Marriage Officer for 2025.

**RESOLUTION #27-25**  
**MOTION TO APPOINT FIXED ASSETS OFFICER**

That Jeremy Steuhl be appointed Fixed Assets Officer for 2025.

**RESOLUTION #28-25**  
**MOTION TO APPOINT SENIOR NUTRITION SITE**  
**COORDINATOR**

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2025.

**RESOLUTION #29-25**  
**MOTION TO APPOINT TOWN HISTORIAN**

That Joseph Gatti be re-appointed Town Historian for 2025.

**RESOLUTION #30-25**  
**MOTION TO APPOINT DEPUTY TOWN HISTORIAN**

The Deputy Town Historian will be appointed at a time to be determined.

**RESOLUTION #31-25**  
**MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT**

That Earl Lyons be appointed Deputy Highway Superintendent for 2025.

**RESOLUTION #32-25**  
**MOTION TO APPOINT DEPUTY PLANNING BOARD CHAIR**

That Rebecca Harclerod be appointed Deputy Chair for the Planning Board for 2025.

**RESOLUTION #33-25**  
**MOTION TO APPOINT DEPUTY CHAIR FOR THE ZONING**  
**BOARD OF APPEALS**

That Jason Munz be appointed Deputy Chair for the Zoning Board of Appeals for 2025.

**RESOLUTION #34-25**  
**MOTION TO APPROVE ORDINARY MONTHLY BILL PAYMENTS**

Example payments include utility and health insurance.

**RESOLUTION #35-25**  
**MOTION TO ACCEPT RESOLUTIONS #1-25 to 35-25**

A motion was made and seconded to accept and authorize Resolutions #1-34 as presented

Vote – Aye \_\_\_\_\_ Nays \_\_\_\_\_

**THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES**

**AUDITS**

BENDER, GUZZI, MASSARO, CONTE, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

**BUILDINGS**

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to the physical structure of the exterior, roof, windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

**COMMUNICATIONS**

YANDIK, MOLINSKI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

**ETHICS**

BENDER, YANDIK

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

**HIGHWAY**

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

**OFFICE SUPPORT**

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

**PLANNING AND ZONING**

BENDER, MASSARO

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

**SPECIAL PROJECTS**

BENDER, GUZZI, MASSARO, CONTE, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

**TWIN LAKES**

BENDER, CONTE, YANDIK

*Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.*

**The Supervisor Appointed the Following Citizens to Committees:**

**CITIZEN SPECIAL PROJECTS COMMITTEE**

Martin Hoffman

The Supervisor will assemble special projects committees to address issues as necessary

**COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL**

Stan Yarian

**COUNTY SENIOR CITIZEN ADVISORY COUNCIL**

Kevin MacDonald

**COUNTY TRAFFIC SAFETY BOARD**

Paul Jahns

**COUNTY YOUTH BOARD**

Vacant

**NUTRITION/SENIOR PROJECTS**

Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.

**PARKS AND RECREATION**

Judy Bender, William Bender, Donna Campion, Fred Conte

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

**THE SUPERVISOR APPOINTED THE FOLLOWING:**

Jeremy Steuhl	Planning Board Secretary
Jeremy Steuhl	Zoning Board Secretary
Donna Campion	Bookkeeper
Stacy Colloton	Bldg. Inspector/CEO Secretary
Michelle Turek	Court Clerk
Geraldine Macaluso	Deputy Court Clerk

**MEMBERS AND TERMS OF VARIOUS BOARDS**

**Planning Board (7 Year term expires 12/31 of last year)**

Robert Bellinger (Chair)	2021-2027
John Ross	2025-2031
Brian Molinski	2019-2025
Stephen Thibeault	2020-2026
Craig Dombrowski	2022-2028
Rebecca Harclerod (Deputy)	2023-2029
George Weidler	2023-2029
To be determined (Alternate)	2024-2030

**Zoning Board of Appeals (5 Year term expires 12/31 of last year)**

Thomas Alvarez (Chair)	2022-2026
Charles Dickens	2025-2029
Sarah Price	2021-2025
Jason Munz	2023-2027
Dave Kimball	2024-2028
To be determined (Alternate)	2023-2027

**Assessor – Rene DeLeeuw** 2019-2025  
(6 Year term expires 9/30 of last year)

**Assessment Board of Review (5 Year term expires 9/30 of last year)**

Michael Boote	2024-2029
Kenneth Leggett	2023-2028
Judy Bender	2022-2027
Louis DiGiovanni	2023-2028